**Sample Training Agenda**

|  |
| --- |
| **Sample Training Agenda****Date/Location**  |
| **DAY 1** |
| **Timing**  | **Session** | **Facilitator** |
| **8.30 – 9.00** | Registration and Coffee |  |
| **9.00 – 9.30** | Welcome and Introductions |  |
| **9.30 – 9.50** | Module 1, Part 1: Review Part 1 of the Contextualization Guide – Child Well-Being Definition  |  |
| **9.50 –10.30** | Activity: Define the term. Who is doing well? |  |
| **10.30 – 10.45** | **Coffee Break** |  |
| **10.45 – 11.45** | Practical exercise: Preparing for key informant interviews |  |
| **11.45 – 12.30** | *Optional session to refresh participants on how to facilitate interviews and focus group discussions. If this session is not included, amended the timeframe of the agenda accordingly* |  |
| **12.30 - 13.30** | **Lunch** |  |
| **13.30 – 14.10** | Module 1, Part 2: Child Well-Being Measurement Framework and Activity on modifying the domains |  |
| **14.10 – 14.40** | Module 1, Part 3: Contextualizing the Child Well-Being Definition and Measurement Framework |  |
| **14.40 – 15.00** | **Coffee Break**  |  |
| **15.00 – 16.00** | Activity: Practicing facilitating focus group discussions |  |
| **16.00 – 17.25** | Review and Activity: Data analysis |  |
| **17.25 – 17.30** | Wrap up and Q&A *(if the training is planned for 1-day, make sure to discuss next steps as per the Closing Module here)* |  |
| **DAY 2** |  |
| **Timing**  | **Session** |  |
| **9.00 – 9.20** | Admin & Recap of Day 1: What struck you on Day 1? |  |
| **9.20 – 9.30** | Overview of Day 2  |  |
| **9.30 – 10.30** | Module 2: Measuring Child Well-Being |  |
| **10.30 – 10.45** | **Coffee Break** |  |
| **10.45 – 12.30** | Activity: Practicing administering and interpreting the measures |  |
| **12.30 - 13.00** | Closing the training: final Q&A and discussing next steps |  |